

From: admin@leicestershireandrutlandalc.gov.uk
Sent: 24 July 2025 14:25
To: admin@leicestershireandrutlandalc.gov.uk
Subject: Invitation to LRALC 2025 AGM - book now!

Dear member council,

You are invited to send delegates to attend LRALC's 2025 AGM. We are delighted to be bringing councillors and officers together once more for a face-face event, and we hope that your council can send as many participants as would like to attend.

As in previous years, **we would encourage all member councils to send not only their 1 voting delegate** (for the business of the AGM itself), but also **other councillors and officers who would benefit from attending the event**, as in addition to the AGM there will be presentations, stalls from commercial partners who service the parish sector, and other items of interest.

Date: Saturday 18th October 2025, 9:15am-1pm

Venue: Jubilee Hall, Staddon Road, Anstey, Leics, LE7 7AY

Cost: £15 per delegate.

Visit our dedicated [AGM webpage](#) for information about the event, booking links and sponsors. This page will be updated as more information is available.

Registration will be open from 9:15am with formal proceedings starting at 10am. Free parking is available immediately outside the Jubilee Hall (20 spaces) with restriction free on street parking available nearby.

A selection of breakfast items including bacon sandwiches, with vegan and gluten free alternatives, will be available from 9:15am. You'll be asked to let us know about dietary requirements when you book. Hot and cold drinks will be available throughout the morning. Breakfast and refreshments are included in the £15 delegate fee.

Market place stall holders will be available to meet delegates from 9:15am. Confirmed stallholders for the marketplace so far:

Breakthrough Communications
CCLA Investment Management Ltd
Clear Councils Insurance (lead sponsor)
Eibe Play Ltd
Kompan UK Ltd
Online Playgrounds
Utility Aid
Wicksteed Leisure

There will be presentations on issues of relevance to our sector. Delegates will have opportunity for networking throughout the morning. The full schedule for the morning will be sent out when finalised. The agenda for the AGM itself (11.00-11.30am) will be sent out week commencing 29th September 2025. The deadline for motions is 25th September 2025. A third of our Elected Director positions will also be up for election, please contact the office if you are interested in becoming a Director of LRALC. The deadline for receipt of director nominations is 25th September 2025. [Director nomination forms can be found here.](#)

LRALC is owned and democratically controlled by you, our member councils. You have a direct relationship with LRALC that you do not have with any organisation. One of your delegates will be a nominated voting representative for the formal AGM. We sent a reminder in our membership renewal letter in April about submitting motions and nominating your representative as usual at the Annual Parish or Town Council Meeting in May.

We're now ready for you to register your delegates. Please book by 5pm on Friday 3rd October 2025.

Voting delegates (One per council) - [please book here](#)

Non-voting delegates (Any other councillors or staff who wish to attend) - [please book here](#)

Regards

John Kilcoyne
Acting CEO

LRALC

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Check the latest news for the sector on our website:

www.leicestershireandrutlandalc.gov.uk/news.html